THE BIG EVENT JOB SITE CHECKLIST
Day Of: Saturday March 28, 2015
Last Day to Cancel: March 6, 2015

RESIDENT INFORMATION
Name:
Preferred Phone: (________________________)
Worksite Address:
City: [ ] Bryan [ ] College Station
Zip: 778_________

SPECIAL INSTRUCTIONS
Resident Requests:
☐ Intense Manual Labor   ☐ Females Preferred
☐ Spanish Speaker        ☐ Truck Needed

Special Student Instructions:
________________________________________________________________________
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AMPLES OF JOBS
- Raking Leaves
- Weeding
- Planting Flowers
- Trenching
- Mulching
- Trimming Trees/ Hedges
- Clearing Debris
- Clean Gutters
- Painting (outside and inside)
- Stripping Paint
- Wallpapering (wallpaper not provided)
- Dusting
- Sweeping/ Mopping
- Window Washing
- Spring Cleaning

OB DESCRIPTION
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
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SENTIAL INFORMATION
Number of Students Needed  ❑  2) Check if ANY indoor task  ❑  3) ALL Tools Provided by Resident ❑

SUPPLIES NEEDED* - For liability reasons, students will not be allowed to use power tools.

Painting
# Resident Is Providing  # TBE Is Providing
Paint (gallons)†
Paint Brushes
Rollers
Scraper
Trays
Extensions
adders
rop Cloths

Indoor
# Resident Is Providing  # TBE Is Providing
Mops
Brooms
Dust Pans
Paper Towels
Windex
Hammers
Scouring Pads

Outside
# Resident Is Providing  # TBE Is Providing
Leaf Rakes
Hard Rakes
Hoes
Hedge Shears
Shovels
Tree Trimmers
Gloves‡
Trash Bags§

IMPORTANT NOTES ABOUT SUPPLIES
Please indicate here if other supplies are needed. These are limited to saws, axes, and hand-held garden clippers.

A gallon of paint covers 350 sq ft. or 35 steps on a one-story house; paint can only be provided for OUTSIDE painting jobs. (Max of 3 gal)
p to 1/3 of the “Number of Students Needed” can be given gloves
Trash bags will come bundled in groups of 5 (i.e. if you need 10 bags total, put the number ‘2’ in the blank)

MUNITY T-SHIRT ORDER - T-shirts and money must be exchanged at the same time.
Shirt: (Y/N) If yes, please indicate how many of each.  S: M: L: XL: XXL: Total Price:

ONTINES
If I understand that if approved, I will provide the above supplies on the day of March 28, 2015. I understand that if approved, only the above stated job(s) will be performed on March 28, 2015.
Resident Signature: __________________________ Date: __________

Staff Assistants
I confirm that I have personally checked this job site, and to the best of my knowledge, the information listed on this sheet is correct.
Staff Signature: __________________________ Date: __________

Staff Signature: __________________________ Date: __________