



THE BIG EVENT JOB SITE CHECKLIST

Day Of: Saturday March 28, 2015

Last Day to Cancel: March 6, 2015

Job #: _____

Zone/Team #: _____

Job Check Date: _____

RESIDENT INFORMATION

Name: _____

Preferred Phone: (_____) _____

Worksite Address: _____

(City): Bryan College Station

Zip: 778 _____

SPECIAL INSTRUCTIONS

Resident Requests:

- | | |
|---|--|
| <input type="checkbox"/> Intense Manual Labor | <input type="checkbox"/> Females Preferred |
| <input type="checkbox"/> Spanish Speaker | <input type="checkbox"/> Truck Needed |

Special Student Instructions:

SAMPLES OF JOBS

- | | | | |
|--------------------|--------------------------|---|---------------------|
| • Raking Leaves | • Mulching | • Painting (outside and inside) | • Dusting |
| • Weeding | • Trimming Trees/ Hedges | • Stripping Paint | • Sweeping/ Mopping |
| • Planting Flowers | • Clearing Debris | • Wallpapering (wallpaper not provided) | • Window Washing |
| • Trenching | • Clean Gutters | | • Spring Cleaning |

JOB DESCRIPTION

ESSENTIAL INFORMATION

Number of Students Needed **2) Check if ANY indoor task** **3) ALL Tools Provided by Resident**

SUPPLIES NEEDED* - For liability reasons, students will not be allowed to use power tools.

Painting	# Resident Is Providing		Indoor	# Resident Is Providing		Outside	# Resident Is Providing	
	# TBE Is Providing	# TBE Is Providing		# TBE Is Providing	# TBE Is Providing			
Paint (gallons) †	_____	_____	Mops	_____	_____	Leaf Rakes	_____	_____
Paint Brushes	_____	_____	Brooms	_____	_____	Hard Rakes	_____	_____
Rollers	_____	_____	Dust Pans	_____	_____	Hoes	_____	_____
Scrapers	_____	_____	Paper Towels	_____	_____	Hedge Shears	_____	_____
Trays	_____	_____	Windex	_____	_____	Shovels	_____	_____
Extensions	_____	_____	Hammers	_____	_____	Tree Trimmers	_____	_____
Ladders	_____	_____	Scouring Pads	_____	_____	Gloves‡	_____	_____
Drop Cloths	_____	_____				Trash Bags§	_____	_____

IMPORTANT NOTES ABOUT SUPPLIES

Please indicate here if other supplies are needed. These are limited to saws, axes, and hand-held garden clippers. _____
 One gallon of paint covers 350sq ft. or 35 steps on a one-story house; paint can only be provided for OUTSIDE painting jobs. (Max of 3gal)
 up to 1/3 of the "Number of Students Needed" can be given gloves
 Trash bags will come bundled in groups of 5 (i.e. if you need 10 bags total, put the number '2' in the blank)

COMMUNITY T-SHIRT ORDER- T-shirts and money must be exchanged at the same time.

Shirt: (Y/N) If yes, please indicate how many of each. _____ S: _____ M: _____ L: _____ XL: _____ XXL: _____ **Total Price:** _____

SIGNATURES

Resident Signature: _____
 I understand that if approved, I will provide the above supplies on the day of **March 28, 2015**. I understand that if approved, only the above stated job(s) will be performed on **March 28, 2015**.
 Date: _____

Staff Assistants

I confirm that I have personally checked this job site, and to the best of my knowledge, the information listed on this sheet is correct.
 Staff Signature: _____ Date: _____
 Staff Signature: _____ Date: _____